

Details		Responsible		
Action Ref	Action	Owner	Update	Status
SECP109/01	The DCC to ascertain whether the DCC has a view of the volume of traffic across Vodafone's 2G/3G networks compared to VMO2's 2G/3G networks.	DCC	Analysis is ongoing and the DCC will share an update when available. Following discussion at the first CTG meeting, it is proposed that this action is moved over to the CTG Action Log.	Open
SECP110/01	The DCC (NH) to pick up member (AC, RB) concerns about WNC and whether further assurance for customers is required.	DCC	The DCC recognise that it is of primary importance that new Comms Hub firmware delivers the functionality it intends to and is operable within the deployed production estate. Initial tactical improvements have been made to the Firmware Management Policy with enhanced pilot and operational assurance processes in place. In addition to the tactical improvements, strategic improvements have also been initiated including enhanced customer engagement and "hyper-care monitoring" activities surrounding any comms hub firmware release. Working with our suppliers, the DCC is also conducting a full "drains up" review, audit and analysis of the end-to-end firmware change processes, from initial design discussions/decisions, through code build and review and onto test and assurance activities that are undertaken as part of firmware code release. The DCC will report back in due course.	Open

SECP111/01	The DCC to share details of its work with Other Users on service forecasting with the Panel.	DCC	The Panel queried the term 'Other Users' and suggested that the term might be expanded to include 'all Users'. The DCC presented an item on 'Protecting DCC Service Policy' under agenda item 3 at the Panel meeting and informed the Panel that it will return in March/April with an Outline Business Case which will articulate the DCC's plan to manage the 40% increase of Network use that 'Other Users' bring.	Propose to close
SECP111/02	The DCC (RC) to provide some education for the Panel about how the Green Book process works, now that it will be applied to all DCC business cases.	DCC	The DCC will provide information on the Green Book Process and how this process will be applied to all DCC Business Cases at a future Panel meeting.	Open
SECP111/03	The SMDA to return to the January Panel meeting with an update on the SMDA review.	SMDA	SECAS presented an update at the January SEC Panel meeting. Since then an updated Problem Statement has been drafted, and a revised Project Brief will be presented to the March Panel meeting along with a status update on previously identified options.	Propose to close
SECP111/04	Panel members to share the details of any industry representatives who would like to be involved in the SMDA review to the SMDA.	Panel	No feedback has so far been provided by SEC Panel. The Consultant will reach out to Panel Members as part of the SMDA Review Phase 2.	Propose to close
SECP111/07	SECAS (DK) to discuss with the DCC whether DP218 could be split into two modifications, one to address the use of DCC services and one to address overhead charges for supporting the SEC Change groups.	SECAS	SECAS has agreed with the DCC that the two issues flagged under DP218 will be split apart into separate modifications. The issue around paying for the use of the DCC services can be resolved using the current 'communications services' Explicit Charges, which would be updated via a process set out in the DCC Licence, and would not require a modification; however, we will continue to progress this part as a modification for a period to facilitate transparent engagement with the industry. We are determining how best to enact this split to enable maximum transparency, but the split will be implemented shortly. Following the discussion in SECP_113, SECAS proposes to close this action and open a new action on SECAS to detail how explicit and transactional charges could be enacted.	Propose to close
SECP112/03	SECAS to refine the SMDA options to be assured via testing to ascertain appetite and demand.	SECAS	SECAS met with the SEC Panel Project Sponsors and members of the SMDASC to agree a refined list of options. During that meeting it was apparent that the scope of the project requested by the SEC Panel Project Sponsors had changed. As such a revised Project Brief has been drafted for SMDASC and SEC Panel approval, to ensure all parties are on the same page. Meanwhile, SECAS has prepared an update on the progress of Options identified and is presenting this to the March Panel Meeting for comment.	Propose to close
SECP112/04	SECAS (LE) to liaise with SSC Chair on the suitability of raising a risk on NCSC CPA.	SECAS	SECAS is liaising with the SSC Chair and will provide an update at the April Panel 115 Meeting.	Open
SECP112/05	SECAS to add a reputational risk relating to Supplier behaviour on pre-payment, confirming that the SMDG owns mitigations on communication. SECAS to highlight this risk with the Change team for consideration under the PAF Modification DP.	SECAS	SECAS is undertaking a review of the Risk register to reflect the proposals by the Panel and will provide an update in April as part of the quarterly update.	Open

SECP112/06	SECAS (LE) to review risk and mitigations regarding the sharing of non-confidential information being shared without context.	SECAS	SECAS is undertaking a review of the Risk register to reflect the proposals by the Panel and will provide an update in April as part of the quarterly update.	Open
SECP112/07	The DCC to present a paper on Continuity of Service detailing the DCC's plan to manage the anticipated increase in traffic.	DCC	An update will be presented to the Panel April 115 Meeting.	Open
SECP113/01	SECAS (MA) to present a list of draft Survey questions to the March SEC Panel, for SEC Panel's decision on whether to proceed with the survey.	SECAS	The paper will be presented to SEC Panel at its March meeting	Propose to close
SECP113/02	SECAS (AH) to review whether SMDA Test scripts can be made available to all SEC Parties and report to the SECP114 meeting.	SECAS	Panel Member (AP) has provided feedback and SMDA will raise the issue of making Test Scripts available to all SEC Parties at the next meeting SMDA Sub Committee meeting on 4 April.	Open
SECP113/03	SECAS (AB) to review the Modifications Progression timescales table to reflect the differentiation between text and system change modifications.	SECAS	SECAS (AB) will provide an update at the April SEC Panel 115 Meeting.	Open
SECP113/04	SEC Panel member (AT) agreed to speak with the Proposer of MP085B about withdrawing the modification.	Panel	Panel Member (AT) contacted the proposer of MP085b. The dialogue is ongoing between the Proposer and the Modifications team. At the point of writing, the Proposer has not yet agreed to withdraw the modification.	Propose to close
SECP113/05	The DCC to produce an action plan for DP232, to outline how consequential changes to I&C from the new ACB Certificates will be communicated and managed for all industry Parties.	DCC	A requirements workshop was held 20th March, and there is an internal design process which is almost a potential solution and the DCC will present at the March 114 Panel meeting. The DCC proposes to close this action now that it is being managed through the Change Process.	Propose to close
SECP113/06	A Panel member requested that the Final Report from the Smarter Tariff Comparison project be publicised to SEC Parties.	SECAS	The Final Report from the Smarter Tariff Comparison Project will be added to the March SEC Newsletter	Propose to close
SECP113/07	The DCC to confirm if the 2% of User Behaviour resulting in failed vends was an increase or a decrease since the last report, and that they identify the cause of these failures in the infrastructure.	DCC	This was an increase since the last report (the DCC reported 1% in January), although both figures include MI/EBSS impacts along with User Behaviour and both have been rounded up. The DCC can identify the cause of the failures in the infrastructure. The User Behaviour is made up of SRs being sent to devices which the user doesn't manage, or to devices in the incorrect state. Also included in this is a list of 'problematic devices' provided by CSP, where the install did not follow installation specifications. The majority of these failures would be generated by DSP during validation checks – and for the devices provided by CSP these would generate network errors (i.e. E21/E20). Additional detail on this issue is included in the slide pack and will be presented during the actions update.	Propose to close
SECP113/08	SECAS (LE) to consider applying a RAG status against each programme in the next iteration of the Programme Assurance report.	SECAS	A RAG status has been applied to the Programme Assurance report largely based on the JIP milestones which will be shared with the Panel in April and then monthly going forward.	Propose to close

SECP113/09	SECAS to feedback to TBDG that the Panel feel there are improvements that can be made to the migration process and the issue should be returned to TBDG for further analysis.	SECAS	SECAS will update TBDG with this item at the next meeting (19 April).	Open
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